

Department of Michigan  
Veterans of Foreign Wars  
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[www.vfwmi.org](http://www.vfwmi.org)

GENERAL ORDERS #10

APRIL 2018

1. The membership year begins on July 1, 2017 and ends on June 30, 2018. Member dues are now due. Please encourage members to renew now.
2. The Commander and Quartermaster of Posts participating in the All State program that attain 125 All State points and 100% in membership by April 30, 2018 will be presented their All State hats, pins, and certificates at the 2017-2018 State Convention in June at the Holiday Inn Gateway in Flint.
3. All Posts participating in the All State program MUST submit the All State checklist application by April 30, 2018 even if they have not attained 100% in membership. If a Post fails to submit the application they will not be considered for All State.
4. The All-State Program runs until June 30, 2018. If a post has reached 125 points by April 30, 2018 but has not reached 100% in membership, the Post has until June 30, 2018 to reach 100% in membership. The Post Commander and Quartermaster will both receive their white hats at their first 2018 district meeting or at the 2018 Department Fall Conference.
5. Delegate forms for the State Convention have been sent out to all Post Quartermasters. Delegate fees are based on membership totals at National as of March 31, 2018. The list of delegates attending must be received at Department Headquarters no later than 15 days prior to the Convention. Any name that is not on the form will not be able to register as a delegate. is mandated by the Department by-laws that all Posts pay their Department Convention delegate fees whether or not anyone is attending the Convention.
6. Trustees Quarterly Audits must be completed by the three elected Trustees and approved by the Post Commander. If a Trustee is not able to attend the audit, a letter of explanation must be sent with the audit. Trustee Quarterly Audits must be completed and sent to Department Headquarters within 30 days following the end of the quarter.

Trustees are to audit ALL accounts involving money. NO EXCEPTION!

If a Post is behind in two quarterly audits the post will be placed on suspension.

7. Post inspections must be completed accurately and in a timely manner. There are still some Posts that have not been inspected. Please get those done as soon as possible.

8. Activities & Hospital reports must be completed and received by the 10<sup>th</sup> of the month.
9. Every post Commander or their representative must attend all properly called District conventions or meetings. Failure to attend two District meetings will result in the removal of the post Commander.
10. If your Post is considering consolidating with another Post, selling, purchasing, or turning in the charter, **YOU MUST** contact department headquarters and your District Commander prior to doing so. Consult the National By-Laws and Manual of Procedure for detailed instruction on how to do it.
11. Any unauthorized money removed from the Post that is not approved by the membership at a scheduled Post meeting by the Post membership will not be tolerated and action will be taken.
12. Beware of scammers calling saying they are from DTE, AT&T, etc. and claiming your Post has a past due account that needs to be paid immediately or the service will be shut off. Do not fall for this. You should contact your quartermaster and they should call the company in question and verify the account status.
13. If you are a Post officer and an annual member, pay your dues immediately. If you allow your dues to expire, National will remove you from office and you will not be eligible to run for that position again until the next administrative year.
14. Consumption of alcohol during VFW meets is strictly prohibited. Refer to Article X, Sec. 1001 (25), page 112 of the Manual of Procedure.
15. All Posts with Canteens are advised to ensure that you are compliant with Michigan Liquor Control regulations concerning serving non-members and illegal gambling. The National By-Laws require that you follow all local, state and federal laws and regulations. If you are serving non-members of the VFW you put your liquor license and charter in danger.
16. Posts must follow the Chain of Command. If you have a problem or question in your Post, call the District Commander first. If they are not able to help then call the Department Headquarters.
17. If a Post or District wants a Department representative at a function, please fill out the Officer Request form on the Department website and send to Department Headquarters. You will then be put on the schedule and a representative will be assigned. Please give as much notice as possible. Do not wait until two days before the event.
18. Nominations for Post Officers are to be opened at the March meeting and per Section 217 of the National By-Laws and Manual of Procedure, election of new Post Officers will be held in April. At the end of the April meeting the election report is to be completed online at [www.vfw.org](http://www.vfw.org).
19. The Department Commander and President Joint Testimonial will be held April 20-21, 2018 at the Doubletree Hotel in Bay City. Housing, banquet ticket and ad book forms are posted on the Department website.

19. **Post Changes:**

Macomb County Council – Next meeting has been changed to May 8<sup>th</sup> at VFW Post 4659.

20. **Department Roster Corrections:**

Post 1452 – Commander's Correct Phone Number  
Jerry Lemon

810-569-7939

**OFFICIAL  
LYNN PATTERSON  
ADJUTANT**

**BY ORDER OF  
MATTHEW DAVID  
STATE COMMANDER**